

ASHTABULA ROD & GUN CLUB

ARTICLE I: MEETING OF THE MEMBERS

All meetings will be held under Parliamentary Procedure as defined by Robert's' Rules of Order.

A) ANNUAL MEETING:

The annual meeting of the members of this corporation shall be held at the clubhouse on the first Thursday in November of each year at ~~(8:00pm)~~ *The normal set time as define in the club rules.*

B) MEMBERSHIP MEETINGS:

Monthly meetings shall be held at the clubhouse on the first Thursday of each month at ~~(8:00pm)~~ *The normal set time as define in the club rules.*

C) SPECIAL MEETINGS:

Special meetings of the members may be held at any time upon the call of the President or a majority of the Trustees.

ARTICLE II: TRUSTEES

The Board of Trustees will be composed of seven (7) members. The election of trustees shall be held at the annual meeting of the members. The election shall be by ballot. A majority of all votes cast shall constitute the choice of the members.

Each trustee shall be elected for a three year term and shall hold office until their successors are elected and qualified. There will be a total of six (6) elected Trustees. The immediate past president will serve as the seventh (7th) trustee until he is replaced by the next succeeding past president. If for any reason a trustee cannot complete his term, a representative will be appointed by the President with the Boards approval.

A) MEETINGS OF THE TRUSTEES:

The trustees shall meet on the last Thursday of each month at the clubhouse at ~~(7:30 pm)~~ *normal set time as define in the club rules.* The meeting date may be altered with prior notification to the members. Special meetings may be called by the president upon request of a majority of the trustees.

B) DUTIES OF THE TRUSTEES:

The trustees and officers shall have the power to manage the affairs of the corporation on any and all questions relating in any manner whatsoever there to and make all contracts necessary for the proper transaction of the business of the corporation as well as the doing of the other things connected therewith for its welfare which are in conformity with these regulations and the statutes of the state of Ohio.

- B) The Board of Trustees is limited to expenditures of \$1000.00 without membership approval. No committee Chairman can make expenditures over \$400.00 without board approval. *The Trustees can limit the \$400.00 expenditures by a Chairman if required.* Exceptions to these limits are expenditures for ~~clay targets, license fees,~~ **and** major emergencies *and treasurer to make any and all expenditures necessary for continuation of the normal business affairs of the Ashtabula Rod & Gun Club, Inc. and purchase of supplies and materials necessary to carry on the normal approved activities of the Ashtabula Rod & Gun Club, Inc. such as supplies of clay targets, live birds, etc.*

ARTICLE III: OFFICERS

The officers of this corporation shall be President, Vice-President, Secretary, and Treasurer. The officers shall be chosen by the members by a majority written ballot vote. The vote shall take place at the annual meeting as describe in Article I. Officers will hold their positions for a period of one year and until their successors are elected and qualified. Newly elected officers and trustees will take office at the January meeting following their election. The officers chosen under this section shall serve as members of the board of Trustees during their term in office.

ARTICLE IV: DUTIES OF OFFICERS

A) President: The president shall preside at all meetings of the members and trustees, sign the records thereof, and perform generally all the duties usually performed by Presidents of like corporations, and such other and further duties as shall be from time to time required of him by the members or trustees. The president shall appoint two members to the nominating committee as required by Article XIII by the September membership meeting.

B) Vice-President: The Vice-President shall perform all the duties of the President in case of absence or disability of the latter. In case both President and Vice-President are absent, or unable to perform their duties, trustees, as the case may be, shall appoint a President pro-tempore. In addition the Vice-President will be the chairman for the Decathlon.

C) Secretary: The Secretary shall keep minutes of all proceedings of the members and

trustees of this corporation and make a proper record of the same, which shall be attested by him and validated by the President. He shall generally perform such duties as may be required of him by the members or trustees.

D) Treasurer: The treasurer shall receive and be in charge of all monies and securities belonging to this corporation and shall disperse, or otherwise deal with the same as shall be ordered by the board of trustees. He shall keep an accurate account of all monies received and dispersed by him, and shall generally perform such duties as may be required of him by the members or trustees. On the expiration of this term of office he shall turn over to his successor, and the board of trustees, all money and property of this corporation in his hands. In the event the funds of the corporation shall at any time exceed the sum of two hundred dollars, the treasurer and President shall then be required to furnish a fidelity bond at the expense of the corporation.

ARTICLE V: QUORUM

The members present shall constitute a quorum at any annual, monthly, or special meeting of the club members. A majority of the trustees and officers present shall constitute a quorum at any meeting thereof. A majority vote at any meeting of the members shall prevail on all questions arising before them. A majority vote of Officers and Trustees shall prevail within their authority.

ARTICLE VI: QUALIFICATIONS OF MEMBERS

Any person 18 years of age or older may become a member of this corporation upon completing all application requirements, being present at a membership meeting within three months after submitting an application to the secretary and having his application presented to the membership in his presence or in proxy by either of his Proposer. Election by a majority of the members present at the next regular meeting of the membership, and agreeing to be bound by the regulations of this corporation, and paying the annual dues within 30 days.

All new members must be a NRA member.

An application review committee may be appointed by the Board to review any questionable applications.

Failure to present oneself in person or proxy to the membership within 3 months of submitting an application will void the application and forfeit the application fee.

All new members will be on probation for a period of One (1) year.

When a person joins the club, his or her spouse and children residing under the same roof shall become associate members automatically with all the privileges and benefits for using the range, provided the Member is present, but shall not, have any voting.

privileges. Any children living away from the member's home shall be considered guests.

By nomination of the trustees, and by majority of the members present at any meeting of the members, any suitable person may be elected to **Honorary Membership** in the club. No fees or dues shall be required of such Honorary Members and he shall have no vote on questions arising before the club.

By nomination of the trustees, any member in good standing may be granted **Life Membership**. Life Members shall have full rights and privileges of membership including a voting right, but shall not be required to make annual dues payments and shall not be obligated for work time.

All members who have a Senior Membership prior to April 10, 2010 shall be grandfathered and not subject to change. After April 10, 2010 by application to the Secretary any member who has been a member in good standing for at least 5 years and is age 65 or older will be granted a Senior Citizen Membership at one half of working dues rate. He or she will not be subject to work time. *After Jan 1, 2011 all new member will be subject to new Senior Membership status which is member in good standing for five years prior to age 65 will pay working dues and not be subject to work time.* Senior Citizen membership shall have full rights and privileges of membership

~~The prepossess of a new member must be a member in good standing for a minimum of 1 year.~~

The ARGC member that is proposing a new member must be a member in good standing with the club for a minimum of one (1) year

ARTICLE VII: INITIATION AND DUES

Each applicant for membership shall pay a non-refundable application fee by submitting a completed application form.

The annual dues shall be the current fee for **Working Membership** and or the current fee for **Social Membership**. Dues are payable January 1 of each year.

Failure to pay the annual dues by the March membership meeting, unless extenuating circumstances are shown to the board, **may will** result in forfeiture of membership. At the Board of Trustees' discretion *membership can be reinstated anytime prior to October 31 of the current year with payment of annual dues plus a late penalty as determined by Board and published in the Rules and Regulations.*

A Working Member must also furnish eight (8) hours of work to the club, by October 31 of each year. Members not fulfilling the work obligation within the then current calendar year will only be renewed as a Social Member for the following year, after first paying the difference between Social and Working dues for the year in which the work requirement was not met. Work time may not be carried over from any previous year.

New working members who join during the first nine months of the working year (Jan.

1 to Dec. 31) year will be liable for work time and dues for the entire year. (For example, a new working member joining in July would pay full years dues and be liable for the 8 hours of work time.) New working members joining in the last three (3) months of the working year (Nov. 1 to Oct. 31) will be paid up through the following calendar year and no work time will be required until the following year. Annual dues are due on January 1 of each year
Any working or social member joining in the last quarter of the year will not be required to pay dues again at the January meeting. Annual dues will become payable the following membership year, in January.

All past Presidents have the privilege of paying the Working Membership dues without fulfilling the work time requirement.

Members unable to complete their work time requirement within any year must petition the Board of Trustees within the current year and show just cause and reason why the work time was not completed and request Working Membership renewal. The balance of any work time completed will be forwarded to the next year if Working Membership renewal is approved by the trustees.

Member unable to complete their work time requirement in with any year must pay difference between working membership and social membership for that year. The must be a social for next year befor change back to a working membership

One Hundred Hour Club: Any member completing 100 or more documented hours within a single membership year, shall not be required to pay Working Membership dues for the following year, subject to review and approval by the Board of Trustees.

ARTICLE VIII: Suspension and Expulsion of Members and Trial of Members of ARGC.

ARGC having the right to purify its own club, must therefore have the right to investigate the character of its members. It can require any of the members to testify in the case, under pain of expulsion if they refuse.

The following offense against the ARGC is grounds for immediate SUPNESION or EXPULSION

1. Non-Payment of dues or assessment will constitute automatic expulsion.
2. Non-compliance with the Range Rules and Regulations of the Club as set forth in these posted rules.
3. Repeated or flagrant violations of RANGE SAFETY RULES or unsafe firearms handling practices, whether such violations occur on Club grounds or elsewhere.

4. Intoxication or use of narcotics and dangerous drugs.
5. Repeated unsportsmanlike conduct under conditions which reflect unfavorably on the Club
6. False information given on an application for membership will result in expulsion. There shall be no "statute of limitations" upon the discovery of above mentioned falsehood.
7. Stealing club property
8. Maliciously destroy club property
9. Being convicted of a felony
10. Repeated use of not approved targets on rifle or pistol range.
11. Mining of lead on the pistol or rifle range back stop.

Any member(s) may bring charges and / or evidence to the attention to the Board of Trustees for action.

When the charge is against the member's character, it is referred to a discipline committee to investigation and report back to the board. The committee will recommend to the board if discipline action is required. The committee will be made up of three board members and two members at large.

The committee investigates the matter and reports to the ARGC board. This report need not go into details, but should contain its recommendations as to what action the ARGC board should take, and should usually close with resolutions covering the case, so that there is no need for any one to offer any additional resolutions upon it. The ordinary resolutions, where the member is recommended to be expelled, are (1) to fix the time to which the ARGC shall adjourn; and (2) to instruct the Secretary to cite the member to appear before the ARGC investigate committee at this adjourned meeting to show cause why he should not be expelled, upon the following charges which should then be given.

After charges are preferred against a member, and the assembly has ordered that he or she be cited to appear for trial, he is theoretically under arrest, and is deprived of all the rights of membership until his case is disposed of. Without his consent no member should be tried at the same meeting at which the charges are preferred, excepting when the charges relate to something done at that meeting.

The clerk should send the accused a written notice to appear before the society at the time appointed, and should at the same time furnish him with a copy of the charges. A failure to obey the summons is generally cause enough for summary expulsion.

At the appointed meeting what may be called the trial takes place. Frequently the only evidence required against the member is the report of the committee. After it has been read and any additional evidence offered that the committee may see fit to introduce, the accused should be allowed to make an explanation and introduce witnesses, if he so desires. Either party should be allowed to cross-examine the other's witnesses and introduce rebutting testimony. When the evidence is all in, the accused should retire from the room, and the society deliberate upon the question, and finally act by a vote upon the question of expulsion, or other punishment proposed. No member should be expelled by less than a two-thirds¹ vote, a quorum voting. The vote should be by ballot, except by general consent. The members of the committee preferring the charges vote the same as other members.

(NOTE: In acting upon the case, it must be borne in mind that there is a vast distinction between the evidence necessary to convict in a civil court and that required to convict in an ordinary society or ecclesiastical body. A notorious pickpocket could not even be arrested, much less convicted by a civil court, simply on the ground of being commonly known as a pickpocket; while such evidence would convict and expel him from any ordinary society.

The moral conviction of the truth of the charge is all that is necessary in an ecclesiastical or other deliberative body to find the accused guilty of the charges.

If the trial is liable to be long and troublesome, or of a very delicate nature, the member is frequently cited to appear before a committee, instead of the society, for trial. In this case the committee reports to the society the result of its trial of the case, with resolutions covering the punishment which it recommends the society to adopt. When the committee's report is read, the accused should be permitted to make his statement of the case, the committee being allowed to reply. The accused then retires from the room, and the society acts upon the resolutions submitted by the committee. The members of the committee should vote upon the case the same as other members.

If the accused wishes counsel at his trial, it is usual to allow it, provided the counsel is a member of the society in good standing. Should the counsel be guilty of improper conduct during the trial, the society can refuse to hear him, and can also punish him.)

~~Any member will be suspended or forfeit their membership by the Board of Trustees for conduct unbecoming a member at the discretion of the Board of Trustees. Before any member is suspended or expelled, written notice of the charges against him and the time and place of the meeting of the Board of Trustees at which the same are to be considered, shall be mailed to him at his last known address at least ten (10) days before such meeting. He shall be given the opportunity to answer charges at that meeting.~~

ARTICLE IX: ORDER OF BUSINESS

Unless this article is suspended by a majority vote of the members present at any

meeting of the members or trustees, the order of business at all meetings shall be as follows:

- 1) Reading of the minutes of the last members or trustees meeting
- 2) Reading of reports and statements. Treasurer's Report
- 3) Ongoing business
- 4) Election of the Trustees and Officers, if in order at the meeting in question.
- 5) New or miscellaneous business.

ARTICLE X: AMENDMENTS

These regulations may be amended, supplemented, or repealed by a majority vote of the members present at a meeting called for that purpose or at any annual meeting.

ARTICLE XI: CLUB PROPERTY

Club property shall remain the sole property of the corporation. Any member wanting to borrow club property must receive prior approval from the Property Chairman, or in his absence, the President. The time and date of the request shall be recorded by the Property Chairman. Club firearms shall remain the sole property of the corporation. Any member wanting to borrow club fire arms must receive prior approval from the Armorer . The time and date of the request shall be recorded by the Armorer. The Property Chairman and Armorer shall be appointed by the Board of Trustees.

Motorized or wheeled property owned by the corporation will not be used for personal use and may not leave the club grounds, except for maintenance. Violation of this rule is cause for suspension or expulsion under Article VIII.

Any member who wishes to donate property to the club must first obtain the permission of the Property Chairman, with the Board's approval.

ARTICLE XII: SAFETY

Members are required to follow all safety regulations. Members must accompany their guests at all times while on the club grounds. Failure to do so may be grounds for expulsion under Article VIII. All persons under the age of 18 must be under supervision of an adult at all times while on the grounds.

ARTICLE XIII: ELECTIONS

Election Committee, the election committee shall consist of four members. They will be a Chairperson, Observer, and two Committee members. The chairperson will be elected by the membership and will chair the election committee for five years. If for any reason a chairperson cannot complete his term, a representative will be appointed for one year by the President with the Board's approval. The appointed chairman will run the election the year he is appointed and a new chairperson will be elected. The other members of this

committee will be appointed by the President with the approval of the Board. These members will be appointed yearly from the general membership and can not be a candidate except the election chairman.

Duties of the election committee, The duties of the election committee will be as follows;

- A) Oversee the nominations of all candidates for office.
- B) Print the election ballots.
- C) Conduct the election and count ballots. The chairman will read ballots; the two committee persons will record the ballot count. The observer will watch the process and cannot interfere with the ballot count. The observer is to insure that processes are done correctly and if not report to the President so that correct action can be taken. If a ballot is in error the chairman and committee members can invalidate that ballot.
- D) The Chairman will submit the names of the newly elected candidates to the Secretary for presentation to the membership.
- E) All ballots will be destroyed at next club meeting (30 days) after the newly elected members have been accepted by the membership without any objections.
- F) Objections to any election shall be made at the time the newly elected candidates are announced by the Secretary. When there is an objection to any vote count, a recount will be made at that time. The person raising the objection or any candidates of the election must have an additional person be present to view the recount. The objector or candidates are not permitted to be present during the recount. Any additional personnel present during a recount are not permitted to interfere with the count. If these representatives interfere with the recount, the Election chairman may have them removed from the recount area, and the vote will stand as read.